



# D'ANDREA & ASSOCIATES, LTD

## Competitive Advantages

**GoToAssist®** -By using GoToAssist® we help save our client money by handling more issues online and less time on the road. We can even setup “Unattended Support Sessions” with the client’s permission this will allow us to access the computer after hours so that we do not have to bother you while you are working. This also allows us to send and receive large files that will not fit through e-mail.



**Virtual Accounting/Bookkeeping** – utilizing GoToAssist® and other internet methods we can provide you will data entry of bank and credit card statements, payroll processing, payroll tax returns, EFTPS deposits and preparation of Financial Statements for each month, quarter or year you request.



**QuickBooks®** - As QuickBooks® ProAdvisors we not only use, but also recommend the use of QuickBooks® to our clients to manage bookkeeping records. We offer many services to help make running a business more efficient. Some of the QuickBooks services we offer are – Personal Training, Installation, Setup, Support and Review.

**Paperless Office** – Our office is a “Paperless Office.” All of the documents that we receive are scanned and filed accordingly on our server which is backed up daily. This also allows us to send and receive electronic files in a more timely fashion. All documents are placed in a client’s folder and our accountants can access all of the client’s data in no time.

**VPN Access to Office** – Using a Virtual Private Network we can access our computers from anywhere there is an internet connection. Due to all files being electronically filed we can access our client’s information by logging onto our Virtual Private Network and assisting them with whatever they may need.

**Social Media** – By using different Social Media such as, Facebook®, Twitter® and Constant Contact® we are able to send daily and monthly news updates to clients to let them know about the new tax laws, regulations, deadlines, tax rates and etc.



**D'Andrea & Associates, Ltd**  
Business, Tax & Financial Advisors

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